

Seminole Elementary School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, Dr. Thelma B. Jackson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

1. FAMILY ENGAGEMENT

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

Seminole Elementary will involve parents by way of the SAC, PTO, the Parental Involvement Committee (PI) and the newly formulated Migrant Parent University (MPU). These programs will be responsible for planning, reviewing, and improving the Title 1 program, parent involvement initiatives and funding input and approval for Title I and student incentives. SAC faculty members will be elected by their peers. The Principal will choose one grade-level representative from each grade to serve on the Parental Involvement Committee. At Open House in August and prior to September 30th, an open invitation will be extended to parents encouraging participation in the SAC, PTO, the Parent Involvement Committee and the Migrant Parent University. Documentation of parent input will include meeting agendas, minutes and sign-in sheets. All communication will be done in dual languages to increase parent participation. Translation services will be provided at all SAC, PTO, Parental Involvement, and Parent University Meetings.

2. COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Title I, Part A	Funds will be allocated in the amount of \$256,851 for paraprofessionals and support personnel, supplemental instructional resources, classroom supplies, professional development and parent involvement activities.

3. ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Title I Program information will be provided at the Title I Annual Meeting.	Principal, Assistant Principal, Instructional Faculty, Guidance Counselor, Reading Coach,	August 2018	Parent Survey and sign-in sheets as evidence of participation.

4. FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

Seminole Elementary will provide flexible days, convenient morning and evening times, translation services, and support staff as needed for all meetings, activities and conferences to ensure maximum parental involvement.

5. BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
APTT meetings will support children's academic goals by linking school and home learning.	Classroom Teachers, Reading Coach, Administration, Students, Parents, & Parental Involvement Team	Improve reading and/or math scores on District and/or State Assessments due to the increase in parent participation.	2018-2019 School Year	Sign-in sheets, student gains on District and/or State Assessments
Seminole Migrant Parent University (SPU) Workshop(s)	Principal, Assistant Principal, Support Staff, Classroom Teachers, Students & Parents	Improve reading and/or math scores on District and/or State Assessments due to the increase in parent participation	2018-2019 School Year	Sign-in sheets, student gains on District and/or State Assessments
PTO activities will target STEM, Science, Math, Reading, & Florida Standards Assessments	Principal, Assistant Principal, Classroom Teachers, Students	Improve reading and/or math scores on District and/or State Assessments due to the increase in parent participation	2018-2019 School Year	Sign-in sheets, student gains on District and/or State Assessments

6. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
APTT	APTT Team, APTT Champion (Reading Coach), & Administration	District and State assessment scores of students will improve due to professional development.	2018-2019 School Year	Effectiveness will be measured by District and State assessment data.
PLCs	Reading Coach, Principal, Assistant Principal, & APTT Team	District and State assessment scores of students will improve due to professional development.	2018-2019 School Year	Effectiveness will be measured by District and State assessment data.

7. OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

Seminole Elementary will provide literacy & curriculum nights in the Fall and Spring presented collaboratively by the Reading Coach, teachers, support staff, and administration.

8. COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency.

Seminole Elementary will ensure and monitor that all information, to the extent feasible, is provided to parents in dual languages. This includes: APTT flyers, stickers and magnets; teacher and school newsletters; the school website; Facebook translation; the school marquee and the automated calling system. Bilingual staff are also available to provide onsite translation services as needed.

9. ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Flexible times and dates will be offered for parent meetings. Newsletters and notes from teachers will be sent home in dual languages. ELL paraprofessionals, translators, and the Migrant Advocate will assist with translations, information distribution, and further communication. Interpreters will also be provided. Transportation and childcare assistance will be provided for literacy/curriculum nights.

10. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

Upload Parent-School Compact to your school PI Folder. [SEM PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [SEM PI Folder](#)

★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Parent Involvement Committee Meeting	1	22	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.

Title I Annual Meeting	1	29	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Open House	1	601	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Red Ribbon Week: "Don't Be 'BULL'ied by Drugs" Barn Dance	1	116	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Veteran's Day Flag Raising Ceremony	1	78	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Family Science Night	1	155	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
APTT Rounds	4	382	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.

FSA Carnival	1	125	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Spooktacular iReady Workshop	1	267	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Science Fair Night	1	55	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home. (+19 points on FSA Science)
Wax Museum Parent Night	1	122	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
5th Grade AVID/GRAD Event	1	89	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Kindergarten Program & Summer Send Off Plan	1	265	Improved student achievement on state & local assessments due to planning of parental involvement activities to support literacy & student achievement at both school & home.

Kindergarten Round Up/Pre-K Round Up	1	58	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
SAC	3	123	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
PTO	3	222	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Parent Recognition & Awards	7	132	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
BOB/Math Bowl/Science Olympiad/Spelling Bee/Tropicana	5	22	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.
Seminole Migrant Parent University	2	81	Improved student achievement on state and local assessments due to the planning of parental involvement activities to support literacy and student achievement at both school and home.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
APTT Planning Meeting	1	33	Improved student achievement on state & local assessments due to increased parent awareness & provision of resources to support literacy & student achievement at both school & home.
PLCs - Standards Based teaching and learning; strategies and resources for parents to support literacy at home.	7	48	Improved student achievement on state and local assessments due to increased parent awareness and provision of resources to support literacy and student achievement at both school and home.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Limited English Proficiency (Hispanic)	Provide additional translators
Literacy Deficits (economically disadvantaged, Hispanic)	Provide verbal explanations and written information in native language to the extent feasible
Scheduling and Transportation (economically disadvantaged, Hispanic)	Provide morning and evening meeting dates; encourage carpooling and facilitate community resource connections